

Job Interview



Interviewee name: _____

Date of interview: _____

Criteria	Interviewer comments	0	1	2	3	4
Question 1						
Question 2						
Question 3						
Question 4						
Question 5						
Question 6						
Question 7						
Question 8						
Makes a good impression						
Speaks clearly and audibly						
Appropriate body language						
Maintains eye contact						
Appropriate responses to questions						
Relates experience, skills, qualities to the questions being asked						
Asks appropriate questions						
Interviewer signature and date	Signature: _____ Date: _____					